



Application Form

Please fill out the application form and either email it to careers@stokepark.com or post it to Human Resources, Stoke Park, Park Road, Stoke Poges, Buckinghamshire, SL2 4PG.

Name:

Position Applied For:

For Office Use Only:

**STOKE PARK PARK ROAD STOKE POGES BUCKINGHAMSHIRE SL2 4PG
TEL: 01753 717171 WWW.STOKEPARK.COM FAX: 01753 717181**

Please complete all appropriate sections of the form clearly.

If you find you do not have enough space for your answers, please continue on a separate sheet remembering to cross reference information.

Personal Details

(Please complete this section in BLOCK CAPITALS)

Title:..... Forename(s):.....

Surname:.....

Permanent Address:..... Telephone No.:.....

..... Business Tel No.:.....

..... (Discretion will be used in contacting

..... you at your place of work)

Education & Training

Name and Address of School, College, etc.	Qualifications	Subject	Results

Other relevant courses attended:

.....

.....

Membership of Professional Bodies:.....

.....

.....

Employment History

Please give a brief description of your employment history to date. Fuller details of your current employment is required later on in the application. Explain any gaps between periods of employment

Employers name, address, job title and brief description of duties	Salary	Reason for Leaving

General Information

1. What attracts you to working in the Hospitality and Leisure Industry?

.....
.....
.....
.....

2. Please give an example of when you have provided 'excellent customer service'.

.....
.....
.....
.....

3. Why have you applied for this vacancy?

.....
.....
.....
.....

4. Describe your major achievements over the last two years.

.....
.....
.....
.....

5. Please provide any additional information that you feel will support your application?

.....
.....
.....
.....

Additional Information

When would you be available to start employment?

.....

Do you hold a current clean driving licence? YES / NO

Do you have any disabilities that might affect your application? YES / NO

Total number of days sick during the last two years:

Have you ever been convicted of a criminal offence? YES / NO

Do you need a work permit to work in the UK? YES / NO

(You will be asked for proof of this prior to starting work. This information is required so that we can ensure that we are complying with the Asylum and Immigration Act 1996).

Current Salary: £..... Salary Expectation: £.....

References

Please supply two references. Ideally your two most recent employers. If referees are other than previous employers, please state how long you have been acquainted and the nature of that acquaintance (e.g. doctor, teacher, family friend). If you are now known by a different name, please indicate the name by which you were then known.

Name:..... Name:.....

Title:..... Title:.....

Address:..... Address:.....

.....

.....

Tel No.:..... Tel No.:.....

Declaration

I declare that the information I have given in this application is correct and that I have not knowingly withheld any fact or circumstance. I understand that, if it is found at a later date that I have given false information on this application, this could result in dismissal.

Signed:..... Date:.....